



## *Policy Regarding Long Term Guests for 1 week – 2 months*

1. Bookings for long-term stays: we offer you weekly or monthly rates only if booked and paid for in advance.

2. Payments:

**50% deposit is required of your total stay due on the date you make your reservation (at least 3 months prior to your date of arrival).**

**50% balance of your total stay is due on your date of arrival. Thank you.**

3. Housekeeping:

Housekeeping is provided once a week only during a long-term stay booking.

4. Cancellation Policy:

100% refund of deposit if cancelled 60 days or more before your date of arrival.

50% refund of deposit if cancelled 20 – 59 days before date of arrival.

**NO REFUND** of 50% deposit if cancelled less than 20 days before date of arrival.

5. We are sorry but we can only guarantee long-term stays if you agree that we *may* have to change your guest-room (we will do this only if absolutely necessary). Also, if a group wishes to book the complete facility during your reserved dates here, we may have to recommend you to another local place to stay. As groups usually book between 3 – 9 months in advance, we will inform you as soon as possible if this is indeed the case.

6. Agreement and Signature:

I agree with the above policies:

Signature of Guest(s): ..... Date: .....

Guest name in full: ..... Guest e-mail: .....

Address of Guest(s): ..... Phone Number: .....

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